

Expanded Growth Assessments Grant

Request for Applications

District of Columbia



Office of the State Superintendent of Education

RFA Release Date: March 18, 2013

Application Submission Deadline: May 22, 2013

Late Applications Will Not Be Considered For An Award

**FY 2013 Expanded Growth Assessments Competitive Grant
REQUEST FOR APPLICATIONS**

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Checklist for FY 2013 Expanded Growth Assessments Grant Application

- ☐ The applicant is submitting one (1) three-ring-bound hard copy original application, one (1) electronic version, and one (1) redacted electronic version emailed to david.hendrie@dc.gov. If the applicant fails to submit one (1) original application, the application will not be reviewed.
- ☐ All applications are blindly scored. The applicant's name, organization's name, project's name, or any other identifier that will reveal the identity of the applicant may not appear anywhere in the redacted application except on the cover page.
- ☐ The applicant organization/entity has responded to all sections of the Request for Applications and the application contains all the information and Attachments requested:
 - ☐ The Application Content section is followed.
 - ☐ **Attachment A** Application Cover Sheet is attached and complete.
 - ☐ **Attachment B** Original Receipt is attached and complete.
 - ☐ **Attachment C** Budget is attached and complete.
 - ☐ **Attachment H** Assurances Certification is attached and complete.
 - ☐ **Attachment I** OTR Certification is attached and complete (if applicable).
 - ☐ **Attachment J** Tax Certification Affidavit is attached and complete (if applicable).
 - ☐ The Budget Narrative section is complete.
 - ☐ A W-9 is complete, signed and attached.
- ☐ The appropriate appendices, including evidence to show that the applicant has the expertise, experience, resources, and management procedures sufficient to implement the proposed project, can provide project accountability, and other supporting documentation are enclosed.
- ☐ The application is submitted in a three-ring-binder. The Application Cover Sheet must be attached to the outside cover of the three-ring-binder.
- ☐ The application is not more than twenty (20) pages in length (excluding identified attachments and appendices) and printed on 8.5 by 11-inch paper, double-spaced, on one side, using 12-point type with a minimum of one inch margins. Applications that do not conform to this requirement will not be reviewed.
- ☐ The Application Cover Sheet, found in **Attachment A**, contains all the information requested and is attached to the outside cover of the three-ring-binder.
- ☐ The application format conforms to the guidelines in "Application Content" listed in **Section 4**. The review panel will not review applications that do not conform to the application format.
- ☐ The appropriate appendices are enclosed, including program descriptions, staff qualifications, individual resumes, licenses (if applicable), and other supporting documentation.
- ☐ The application is submitted to the OSSE no later than 5:00 p.m. on the deadline date of May 22, 2013.

Applications received at or after 5:01 p.m. EST, on May 22, 2013 will not be forwarded to the review panel. Any additions or deletions to an application will not be accepted after the deadline of 5:00 p.m. Applicants will not be allowed to assemble application materials on the premises of the OSSE. Applications must be ready for receipt by the OSSE.

**Office of the State Superintendent of Education
Request for Applications
FY 2013 Expanded Growth Assessments Competitive Grant**

1 GENERAL INFORMATION

1.1 Introduction and Purpose

On August 24, 2010, the District of Columbia was awarded a Federal Race to the Top grant to enhance citywide comprehensive education reform across four key areas:

- Adopting standards and assessments that prepare students to succeed in college and the workplace and to compete in the global economy;
- Building data systems that measure student growth and success and inform teachers and principals on how to improve instruction;
- Recruiting, developing, rewarding, and retaining effective teachers and principals, especially where they are needed most; and
- Turning around the lowest performing schools.

As part of the grant, public and public charter school local education agencies (LEAs) who signed on to participate in Race to the Top (participating LEAs) are eligible to compete for the Expanded Growth Assessment Competitive Grant. The purpose of this grant is to support the development of student assessments that are designed to measure growth or growth measures from existing assessments for use in teacher and leader evaluations. These assessments will be aligned to common core or next generation science standards where applicable and will address the priority grades and subjects identified in Appendix A.

Applications are due on May 22, 2013 **at 5:00 p.m.**

1.2 Definitions

The following terms have been defined in order to help applicants better prepare their responses to the Expanded Growth RFA.

Assessment: A pool of related items that measures a discrete set of knowledge, skills, and abilities.

Growth Measure: A measure that assesses the change in student performance over a full school year. This could include a pre-test at the beginning of the year and a post-test at the end of the year or a pre-test from the prior school year and post-test at the end of the school year.

1.3 Eligibility

All Race to the Top participating LEAs are eligible to apply.

1.4 Pre-Application Conference - Mandatory

A Pre-Application Conference will be held on May 3, 2013 at 810 First Street, NE, 9th floor, room 9014 from 11:00-1:00. **An LEA must send a representative to the Pre-Application Conference in order to receive an award. There will not be a second pre-application conference held.**

1.5 Source of Grant Funding

The United States Congress, through the American Recovery and Reinvestment Act of 2009, Public Law 111-5, awarded funds to the District of Columbia through the Race to the Top competitive grant for initiatives such as those contained in this Request for Applications.

1.6 Grant Award

The Expanded Growth Assessment Grant is a competitive grant available only to LEAs participating in Race to the Top (previous commitment required). Grant award payments will be made in accordance with the OSSE's reimbursement policy, the approved grant application, performance objectives, and accompanying project budget. A final accounting for the entire project shall be submitted to the OSSE no later than ninety (90) days after either the final expenditure of grant funds or by the end of the grant period, whichever comes first. Additionally, all expenditure information must be kept in accordance with Federal regulations and OSSE guidelines.

1.7 Funds Available and Funding Period

Up to a total of \$500,000 in grant funds will be available for this grant competition. Eligible applicants may apply for up to \$500,000. Awards may be made in other increments and successful applicants may be awarded amounts less than requested. Should the LEA be awarded an amount less than requested, OSSE reserves the right to request and approve an amended budget and budget narrative prior to the first reimbursement. The subgrant is offered for a period not to exceed September 23, 2014. The applicant is to create a budget that corresponds to the length of the intended project period. For example, an applicant may provide a budget and budget narrative that substantiates the need for a single-year draw-down of the grant award or may provide a budget and budget narrative that spreads the draw-down of the subgrant award over a longer period.

1.8 Permissible Use of Funds

Race to the Top participating LEAs may use the funding to:

- Develop assessment items;
- Purchase assessment items;
- Ensure alignment with common core or next generation science standards where applicable;
- Field test assessment items;
- Train staff on the implementation or use of the assessment;
- Administer the assessment (paper or online); and
- Pilot growth measures.

Grant funds can be paid by a subgrant recipient to partnering LEAs and non-LEAs. Partnerships may be with entities such as other LEAs, non-profit organizations, and institutes of higher education. An applicant who intends to provide subgrant funding to a third-party must identify that third-party and must provide evidence of that third-party's expertise in assessment, growth measures, or related fields. The use of these funds by a third-party must be captured in detail in the proposed budget and budget narrative.

1.9 Contact Person

For further information, please contact:

David Hendrie
Office of the State Superintendent of Education
810 First Street, NE
5th Floor
Washington, DC 20002
202-481-3783
david.hendrie@dc.gov

2 SUBMISSION OF APPLICATION

2.1 Application Submission Date and Time

Applications are due on May 22, 2013 by 5:00pm. Applications received at or after 5:01 p.m. EST, on May 22 will not be forwarded to the review panel. Any additions or deletions to an application will not be accepted after the deadline of 5:00 p.m. Applicants will not be allowed to assemble application materials on the premises of the OSSE. Applications must be ready for receipt by the OSSE. All three versions of the application specified below must be submitted by May 22, 2013.

The applicant is submitting one (1) three-ring-bound hard copy original application, one (1) electronic version, and one (1) redacted electronic version emailed to david.hendrie@dc.gov. If the applicant fails to submit one (1) original application, the application will not be reviewed.

Hand delivery is to the following location:

The Office of the State Superintendent of Education
810 First Street, NE
5th Floor
Washington, DC 20002
Attention: David Hendrie

2.2 Messenger Delivery

Applications that are delivered by messenger service must be sent in sufficient time to be received at the above location by the 5:00 p.m. deadline on May 22, 2013. Applications arriving via messenger service after the posted deadline of **5:00 p.m. will not be forwarded to the review panel by the OSSE.**

2.3 Review Panel

The review panel for this RFA will be composed of neutral, qualified professional individuals who have been selected for their unique and related experiences. The panel will review, score, and rank each applicant's proposal. When the panel has completed its review, it shall make recommendations for awards based on the Proposal Requirements. The Office of the State Superintendent of Education will make the final decisions regarding Expanded Growth Assessment grant awards.

2.4 Decision on Awards

The recommendations of the review panel are advisory only and not binding on the Office of the State Superintendent of Education. The final decision on awards is vested solely with the OSSE. After reviewing the recommendations of the panel and any other information considered relevant, the OSSE shall make the decisions regarding which applications will be awarded and the amounts to be funded.

3 PROGRAM SCOPE AND REQUIREMENTS

Applicants will develop assessments that will be used to measure growth or growth measures from existing assessments for use in teacher and leader evaluations. The assessments must be aligned to common core or next generation science standards where applicable and must address a priority grade or subject (see Appendix A). Applicants must also contribute the assessments/items/measures along with technical information about these assessments/items/measures to OSSE who will provide access to all LEAs. Assessments must be field tested if they have not already been field tested.

3.1 Permissions

In order to leverage maximum use of the federal Race to the Top grant, the Office of the State Superintendent of Education shall own all materials, processes, and products created for or pursuant to this grant. These materials, processes, and products include, but are not limited to curriculum modules and programming, instructional resources, methodologies, measures, software, code, documentation, white papers, implementation guidance, training materials, evaluation forms, data compilations, and reports. All of these shall be the sole and exclusive property of the Office of the State Superintendent of Education and must be provided upon request.

3.2 Requirements

Assessments or growth measures must meet all of the following requirements:

- address a priority grade or subject;
- have a sufficient N size to ensure validity;
- align to common core or next generation science standards where applicable;
- measure growth;
- be field tested;

- have the ability to provide assessment data electronically at the item-level; and

Applicants will be required to provide the following:

- de-identified, aggregate level performance data on the assessment or a commitment to providing performance data for newly developed assessment items including the p value;
- a demonstration that comparable results across classrooms will be generated from the assessment; and
- a plan for collecting and scoring data.

4 APPLICATION CONTENT

4.1 Description of Application Requirements

Applicants must use the following format standards in completing the application. The review panel shall not review applications that do not conform to these requirements. The format standards for this grant are:

- Application narrative cannot exceed twenty (20) double-spaced pages;
- Entire application must be single-sided;
- Entire application must be submitted on 8½ by 11-inch paper;
- Margins for the entire application must be one inch minimum;
- Project Description, Business Plan, Budget Narrative, Competitive Preference Priorities and Required Appendices and Additional Appendices must be double-spaced;
- Entire application must be typed in 12-point font and typed only in Times New Roman, Courier, or Calibri; and
- All pages must be numbered.

4.2 Description of Application Format

Three-Ring-Bound Hard Copy - The applicant has responded to all sections of the RFA and the three-ring-bound hard copy contains all required and requested information.

The cover of the three-ring-bound hard copy must clearly display the cover page (**Attachment A**). The three-ring-bound hard copy must contain all of the following tabs with the requested information:

- Tab One: Executive Summary (not counted against the twenty (20) page limit)
- Tab Two: Table of Contents (not counted against the twenty (20) page limit)
- Tab Three: Project Description
- Tab Four: Business Plan
- Tab Five: Budget and Budget Narrative
- Tab Six: Competitive Preference Priorities (not counted against the twenty (20) page limit)
- Tab Eight: Required Appendices (appendices do not count against the twenty (20) page limit, and each section should be clearly marked and separated)
 - Applicant Profile (**Attachment A**)
 - Original Receipt (**Attachment B**)

- Budget Form (**Attachment C**)
 - Assurances Certification (**Attachment F**)
 - OTR Certification (**Attachment G**)
 - Tax Certification Affidavit (**Attachment H**)
- Tab Nine: Additional Appendices (e.g., 501 (c) (3), other key personnel, organization chart, position descriptions, letters or support, Certificate of Insurance). These do not count against the twenty (20) page limit.

4.3 Description of Application Content

The purpose and content of each section is described below. Applicants should include all information necessary to adequately describe the proposed project.

Tab One – Executive Summary: Applicants may use this section to: 1) provide a brief background and history of the LEA(s), 2) describe the LEA’s academic program(s) and any associated unique characteristics, 3) provide an overview of the proposed project, and 4) any distinct characteristics of the LEA’s leadership team. This should be no more than two (2) pages.

Tab Two – Table of Contents: The Table of Contents should list major sections of the application with a quick reference page index. Pages should be numbered in the following format: 1.1 for Tab number 1 - Page number 1. When a Tab requires multiple submissions, the applicant should take care to clearly differentiate each section being submitted.

Tabs Three through Six – Selection Criteria: Each of the responses to the selection criteria is to demonstrate thoughtfulness and thoroughness. Applicants are to address all the elements within each criterion and provide evidence to enhance the response when applicable.

Tab Seven – Competitive Preference Priorities: Two (2) competitive preference priorities are included within the Expanded Growth RFA. Applicants may only respond to each of the competitive preference priorities if each of the four selection criterion listed above are addressed. Applicants will only receive competitive preference points if their score on the selection criteria is equal to or greater than seventy percent (70%).

Tab Eight – Required Appendices: Applicant is to include in the appendices all required documents identified within the Expanded Growth RFA.

Tab Nine – Additional Appendices: Applicants may include limited additional information that will enhance the application. Applicants are not permitted, however, to include additional narrative in this section. Applicants may only submit additional materials such as letters of support, partnership agreements, confirmation of federal 501(c) (3) status, Certificate of Good Standing (District of Columbia Office of Tax and Revenue), and Certificate of Insurance.

5 Selection Criteria

The following objective criteria will be used to evaluate the proposed projects. Applicants must respond to all three (3) selection criteria and score at least seventy percent (70%) to be eligible to be considered

for an award or to receive competitive preference points. Applications will be objectively reviewed by the review panel against the specific criteria provided. The review panel will score and rank the applications. See Attachment D for more information on ranking process and score calculation. Final funding determinations will be made by the OSSE.

5.1 Criterion A Project Description (40 points)

The applicant describes the project clearly and comprehensively. The project description explains the following elements:

- the priority grades and subjects the assessment or growth measure will address;
- the number of students (N) who will be assessed during the field test and/or full administration and how the N size is sufficient for validity;
- the demographic breakdown (in numbers and percentages) of the students to be assessed during the field test and/or full administration including race/ethnicity, gender, free and reduced lunch eligibility, Special Education status, ELL status;
- how the applicant will ensure the assessment is aligned to common core or next generation science standards where applicable;
- how the assessment will be used to measure growth;
- anticipated/hypothesized performance data on the assessment, or a commitment to providing performance data for newly developed assessment items including the p value;
- how the assessment/measure will be field tested (or was already field tested);
- method by which item-level assessment data will be captured electronically;
- how assessment and/or growth measure data will be collected and scored; and
- how comparable results will be generated from the assessment.

Each element addressed by the applicant is to be supported by a thorough response to each of the element's corresponding indicators identified in the rubric found in **Attachment E**.

5.2 Criterion B Business Plan (30 points)

The applicant provides a proposed business plan that is thoughtful, professionally executed, and feasible in all respects. The business plan includes, but is not limited to, the following:

- Rationale for the project;
- Past experience and success in this area of work;
- Critical points of contact, staff responsibilities, and reporting arrangements;
- Capacity, experience, and expertise of staff and/or proposed contractors who will be implementing and overseeing the proposed project;
- Execution strategy to immediately begin or continue the proposed project upon award notification (please include a Gantt chart as part of the execution strategy); and
- Services that will be provided and outcomes achieved through this project.

5.3 Criterion C Budget and Budget Narrative (30 points)

The proposed budget and budget narrative are to be aligned with Criteria A and B. The applicant shall utilize cost-effective means in the implementation, administration, and management of the project without jeopardizing the quality of the project. The proposed budget indicates the amount and purpose of monetary and/or in-kind matches, if applicable. The proposed budget should also include the number of assessments/assessment items to be developed in each priority grade/content area. The resulting reasonableness of the annotated budget is consistent with the undertakings outlined in the application.

The detailed budget narrative contains a justification for each line item. The budget narrative must present a detailed justification of all expenditures and the basis used to derive the proposed costs.

5.5 Priority Points

This competition includes two (2) competitive preference priorities. Applicants may only respond to each of the competitive preference priorities if each of the three (3) selection criterion are addressed. Applicants will only receive competitive preference points if their score on the selection criteria is equal to or greater than seventy percent (70%). Applicants must identify the priority or priorities that they are responding to and provide supporting evidence for each. Up to an additional twenty (20) points may be added to the application, depending on how well the application meets one or more of the priorities. Applicants may address two (2) priorities, one priority, or no priority. The OSSE has established the following preference priorities for funding under the Expanded Growth Assessment Competitive grant:

- **Competitive Preference Priority 1 (10 Points)**
 - Administering the assessment online.
- **Competitive Preference Priority 2 (10 Points)**
 - Create a consortium/partnership of at least three (3) District of Columbia LEAs.

6 GENERAL PROVISIONS

6.1 Insurance

Each applicant must submit a **Certificate of Insurance** that reflects the coverage and amount under the policy as well as the dates of coverage and renewal.

6.2 Audits

At any time or times before final payment and three (3) years thereafter, the District and respective jurisdictional administrative agencies may have the applicant's expenditure statements and source documents audited.

6.3 Nondiscrimination in the Delivery of Services

In accordance with Title VI of the Civil Rights Act of 1964 (Public Law 88-352), as amended, no person shall, on the grounds of race, color, religion, nationality, sex, or political opinion, be denied the benefits of, or be subjected to discrimination under, any program activity.

6.4 W-9

If not already on file with OPCSFS or needs to be updated, the Applicant is submitting a completed and signed W-9. It is the responsibility of the Applicant to ensure that a current, signed W-9 is on file with OPCSFS.

6.5 Additional Information

The OSSE reserves the right to request and be provided with additional information, such as financial statements, should the need occur.

6.6 Monitoring and Reporting

The OSSE will monitor the subgrantee through site visits, periodic telephone check-ins, and quarterly reviews of project reports. The specific schedules will be established and agreed upon immediately after the grant is awarded.

6.7 Organizational and Governance Documents

Upon notification of award, subgrantees must certify that the following documents are on file at its business offices: organizational charts, signed articles of incorporation, and any other organizational and governance documents of the agency.

6.8 Cooperation with OSSE

The subgrantee will:

- cooperate with the OSSE in evaluating the program;
- provide OSSE with the full permissions to use all assessment items, measures, and methods produced with grant funds; and
- maintain appropriate financial management practices as required, including tracking activity for this project separately in the subgrantee's Chart of Accounts.

6.9 Conflict of Interest

Subgrantees must avoid apparent and actual conflicts of interest when administering grants.

7 APPENDICES

Attachment A – Application Cover Sheet

Attachment B – Original Receipt

Attachment C – Budget Workbook

Attachment D – Scoring Rubric

Attachment E – Priority Grades and Subjects

Attachment F – Assurances Certification

Attachment G – OTR Certification

Attachment H – Tax Certification Affidavit

Attachment A

Application Cover Sheet		
Organization Name:		
Contact Name:	Title:	Phone:
Address:		Fax:
City:	State:	ZIP Code:
Grant Coordinator <i>if other than contact</i> :		Title:
Email Address:		Phone:
Name of Project:		Total Funds Requested: \$
LEAs and/or other organizations with whom the LEA will work:		
Project Description:		
Certification/signatures		
I certify to the best of my knowledge, the information contained in this application is correct and complete and that the Organization and its representatives will carry out all programs or activities related to the Expanded Growth Assessments Grant.		
Printed Name and Title of Authorized Person:		
Signature:	Date (MM/DD/YYYY):	

Attachment B

**Original Receipt
FY 2012 Expanded Growth RFA**

The Office of the State Superintendent of Education is in receipt of the application submitted by:

(Contact Name/Please Print Clearly)

(Organization Name)

(Address, City, State, Zip Code)

(Phone)

(Fax)

(Project Title)

OSSE USE ONLY:

Please Indicate Time:

_____ Applications with Original

RECEIVED ON THIS DATE _____/_____/_____

Received by: _____

LATE APPLICATIONS WILL NOT BE CONSIDERED FOR AN AWARD

Attachment C

Expanded Growth Budget Workbook

See Excel Workbook that accompanies this RFA.

Attachment D

Race to the Top Expanded Growth RFA Scoring Rubric

This tool is for evaluating the Expanded Growth Assessments competitive grant funded by the District of Columbia's Race to the Top grant. The rubric provides guidance to review panel members on making funding recommendations to the District of Columbia Office of the State Superintendent of Education (OSSE). The scoring rubric aligns with the four (3) selection criteria and the two (2) competitive preference priorities identified in the RFA. The rubric assigns a score for the three (3) selection criteria using the following scale:

Completely meets criterion
Substantially meets criterion
Partially meets criterion
Minimally meets criterion
Fails to meet criterion
<i>Please do not assign any score other than the given options for each criterion.</i>

The rubric assigns a score for the two (2) competitive preference priorities using the following scale:

Completely meets priority
Fails to meet priority
<i>Please do not assign any score other than the given options for each priority.</i>

As a reviewer, it is valuable for the OSSE as well as the applicant to know your thoughts about the application. Therefore, please provide comments under the "strengths" and "weaknesses" area after each section. Your comments may be shared with the applicant, so be thoughtful in your comments. Please type the scores and comments directly into the spaces provided.

The scoring is based on a 100 point scale, with a minimum score of 70 points required for the application to be considered eligible for funding and to be awarded any competitive preference points. If the application score for the selection criteria is below 70 points total, the review panel may deny the application based upon its overall weakness.

Reviewers may decide to award funding that is less than the amount requested in the application. If you decide that funding less than the amount request is appropriate, please provide the rationale for this decision in the "Comments" box on the last page of the rubric (page 31).

You are to assign a score to each criterion and competitive preference priority after you review the LEA's application. Your final funding recommendation to the OSSE should be based on all relevant information within the application. The review panel's recommendations are the primary factor in the OSSE's decision about whether or not to award a grant. The final decision, however, remains with the OSSE.

Thank you for your time and participation in the Race to the Top, Expanded Growth Assessments Competitive Grant application.

Criterion A: Project Description (40 points)				
Standards required to satisfy the Project Description element:				
<ul style="list-style-type: none"> the priority grades and subjects the assessment or growth measure will address; the number of students (N) who will be assessed during the field test and/or full administration and how the N size is sufficient for validity; the demographic breakdown (in numbers and percentages) of the students to be assessed during the field test and/or full administration including race/ethnicity, gender, free and reduced lunch eligibility, Special Education status, ELL status; how the applicant will ensure the assessment is aligned to common core or next generation science standards where applicable; how the assessment will be used to measure growth; anticipated/hypothesized performance data on the assessment, or a commitment to providing performance data for newly developed assessment items including the p value; how the assessment/measure will be field tested (or was already field tested); method by which item-level assessment data will be captured electronically; how assessment and/or growth measure data will be collected and scored; and how comparable results will be generated from the assessment. 				
Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	10	20	30	40
Strengths:				
Weaknesses:				
Total Points for Project Description: _____/40 points				

Criterion B: Business Plan (30 points)				
Standards required to satisfy the Business Plan criterion:				
<ul style="list-style-type: none"> Rationale for the project. Past experience and success in this area of work. Critical points of contact, staff responsibilities, and reporting arrangements. Capacity, experience, and expertise of staff and proposed contractors who will be working on and overseeing the proposed project. Designated lead partner. Strong partnership(s) between lead charter LEA and other eligible partner(s). Transparent agreements between the program and all participants. Execution strategy to immediately begin or continue the proposed project upon award notification 				
Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	10	15	20	30
Strengths:				
Weaknesses:				
Total Points for Business Plan: _____/30 points				

Total Points for Business Plan _____/30 points

Criterion C: Budget and Budget Narrative (30 points)
--

Budget				
Standards required to satisfy the Budget element:				
<ul style="list-style-type: none"> • <i>Alignment with the Project Description.</i> • <i>Cost-effective means of implementing, administering, and managing the project without jeopardizing the quality of the services provided.</i> • <i>Reasonableness of the budget to carry out the proposed project activities outlined in the application.</i> • <i>Accounts for all project funding – grant award and external funding.</i> 				
Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	5	8	12	15
Strengths:				
Weaknesses:				
Total Points for Budget: _____/15 points				

Budget Narrative				
Standards required to satisfy the Budget Narrative element:				
<ul style="list-style-type: none"> • <i>Alignment with overall project plan.</i> • <i>Justification for each line item.</i> • <i>Explanation of how budget figures were calculated.</i> • <i>Explanation of financial/in-kind match, if applicable (If no match, do not penalize).</i> 				
Fails to meet criterion	Minimally meets criterion	Partially meets criterion	Substantially meets criterion	Completely meets criterion
0	5	8	12	15
Strengths:				
Weaknesses:				
Total Points for Budget Narrative: _____/15 points				

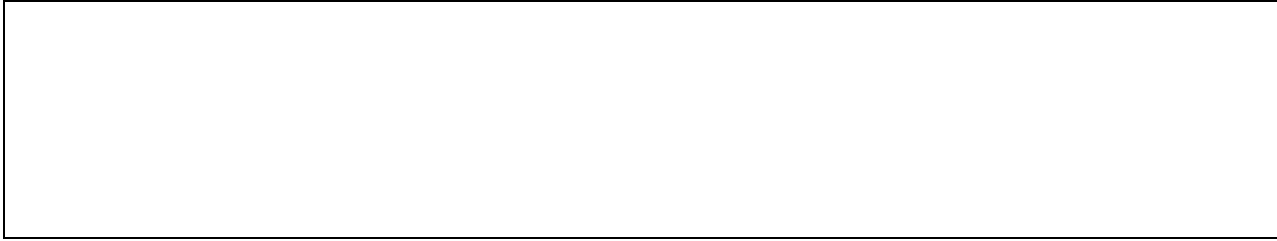
Total Points for Budget and Budget Narrative _____/30 points

Competitive Preference Priorities	
Competitive Preference Priority #1 – Online Assessments	
<ul style="list-style-type: none"> Assessments are administered online. 	
Fails to meet the Preference Priority	Completely meets the Preference Priority
0	10
Strengths:	
Weaknesses:	
Total Points for Preference Priority #1 _____/10 points	

Competitive Preference Priority #2 – Consortium/Partnership	
<ul style="list-style-type: none"> Create a consortium/partnership of at least three (3) participating LEAs. 	
Fails to meet the Preference Priority	Completely meets the Preference Priority
0	10
Strengths:	
Weaknesses:	
Total Points for Preference Priority #2 _____/10 points	

Total Points for Preference Priorities _____/20 points	
SECTION TOTALS	SCORE:
A – Project Description	/40 points
B – Business Plan	/30 points
C – Budget and Budget Narrative	/30 points
Selection Criteria Total:	/100 points
E – Competitive Priority 1: Online Assessments	/10 points
F – Competitive Priority 2: Consortium/Partnership	/10 points
Competitive Preference Priority Total:	/20 points
FINAL SCORE:	

Fund Application?	YES/NO
If no, would you partially fund?	YES/NO
If yes, how much?	\$
Overall Comments:	



Attachment E

Race to the Top Priority Grades and Subjects for Pilot Assessments	
	Common Core
Grade 2, Reading	X
Grade 2, Mathematics	X
Grade 3, Reading (a fall to spring growth measure)	X
Grade 3, Mathematics (a fall to spring growth measure)	X
Grade 9, English/Language Arts	X
Algebra I	X
Geometry	X
Grades K-1, Reading	X
Grades K-1, Mathematics	X
Grades 6-8, Social Studies	
Grades 6-8, Science	(will be developed)
Kindergarten readiness (end of pre-k or beginning of K)	

Attachment F

**Race to the Top
Expanded Growth Assessments Competitive Grant
Certification**

Assurances Certification

Applicant should review the *ARRA – Race to the Top – Local Education Agency Assurances* to determine the assurances to which they are required to attest. Signature of this form provides for applicant's compliance with all of the assurances applicant previously read and agreed to as a condition of receiving Race to the Top funds. Applicant submitted a signed copy of such assurances to the Office of the State Superintendent of Education pursuant to the District of Columbia Race to the Top Guidance and Frequently Asked Questions.

Office of the State Superintendent of Education
810 First St., NE, 5th Floor
Washington, DC 20002
(202) 481-3783
osse.rttt@dc.gov

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the assurances outlined in the *ARRA – Race to the Top – Local Education Agency Assurances* previously signed and submitted to the OSSE.

Applicant Name and Address:

Date:

**Name of Authorized
Representative:**

**Title of Authorized
Representative:**

Signature:

Attachment G

Race to the Top Expanded Growth Assessments Grant Tax Certification

OTR Certification

Signature of this form provides for applicant's certification of completion and submittal of the Office of Tax and Revenue's *Tax Certification Affidavit*. Please indicate the program within the OSSE to which the *Tax Certification Affidavit* was submitted and the date on which it was submitted. If the *Tax Certification Affidavit* has not been completed and submitted to the OSSE on or after April 15, 2012, please complete the *Tax Certification Affidavit* (**Attachment J**).

Office of the State Superintendent of Education
810 First St., NE, 5th Floor
Washington, DC 20002
(202) 481-3783
osse.rttt@dc.gov

As the duly authorized representative of the applicant, I hereby certify that the applicant has Completed and Submitted the Office of Tax and Revenue's *Tax Certification Affidavit* to the OSSE's _____ (program) on _____ (month/day/year).

Applicant Name and Address:

Date:

Name of Authorized Representative:

Title of Authorized Representative:

Signature:

Attachment H

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
OFFICE OF TAX AND REVENUE



TAX CERTIFICATION AFFIDAVIT

Date _____, 20____

Name of Organization/Entity: _____

Address: _____

Principal Officers:	Name	Soc. Sec. No.	Title
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

Business Telephone No.: _____

Finance and Revenue Registration No.: _____

Federal Identification No.: _____

DUNS No.: _____ Contract No.: _____

Unemployment Insurance Account No.: _____

I hereby certify that:

1. I have complied with the applicable tax filing and licensing requirements of the District of Columbia.
2. The following information is true and correct concerning tax compliance for the following taxes for the past five (5) years:

	Current	Not Current
District: Sales and Use	<input type="checkbox"/>	<input type="checkbox"/>
Employment Withholding	<input type="checkbox"/>	<input type="checkbox"/>
Hotel Occupancy	<input type="checkbox"/>	<input type="checkbox"/>
Corporation Franchise	<input type="checkbox"/>	<input type="checkbox"/>
Unincorporated Franchise	<input type="checkbox"/>	<input type="checkbox"/>
Personal Property	<input type="checkbox"/>	<input type="checkbox"/>
Professional License	<input type="checkbox"/>	<input type="checkbox"/>
Arena/Public Safety Fee	<input type="checkbox"/>	<input type="checkbox"/>
Vendor Fee	<input type="checkbox"/>	<input type="checkbox"/>

3. If not current, as checked in item 2, I am in compliance with a payment agreement with the Department of Finance and Revenue. ☐ Yes ☐ No Attach copy of the Agreement.

If outstanding liabilities exist and no agreement has been made, please attach a listing of all such liabilities.

The Department of Finance and Revenue also requires:

1. Copies of FR-532 (Notice of Registration) or a copy of an FR-500 (Combined Registration Form)
2. Copies of canceled checks for the last tax period(s) filed for each tax liability; i.e., sales and use, employer withholding, etc.

The District of Columbia Government is hereby authorized to verify the above information with appropriate Government authorities. Penalty for making false statements is a fine of not more than \$1,000.00, imprisonment for not more than one year, or both, as prescribed in D.C. Code Sec. 22-2514. Penalty for false swearing is a fine of not more than \$2,500.00, imprisonment for not more than three (3) years, or both, as prescribed in D.C. Code sec. 22-2513.

Signature of Person Authorized to Sign This Document

Title

Print Name

Notary: DISTRICT OF COLUMBIA, ss:

Subscribed and sworn before me this _____ day of _____ Month and Year _____

Notary Public

My Commission Expires: _____